

CONEWAGO VALLEY SCHOOL DISTRICT
iPAD EXPECTATIONS
2019-2020



Conewago Valley School District
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New Oxford, PA 17350
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Expectations

Responsible Use

Students are required to adhere to District policies and procedures in regard to use of the school-issued iPad. The following District policies address issues regarding technology use by students: School Board Policy 237 Electronic Devices. The school-issued iPad is no different than any other resource provided to a student by the District. The District expects students to responsibly use the iPad for purposes that support student learning. Any activity that violates the policies listed above will result in disciplinary action and/or consequences..

Using the iPad Outside the District

When using the iPad outside the District, students are bound by the same policies, procedures, and guidelines as they would be at school. All district devices are managed and monitored by the Conewago Valley School District Technology Department.

Care of the iPad

The iPad assigned to a student remains the property of the District; therefore, students are expected to care for the device in a proper and respectful manner. The District may charge for loss or damage to the device and/or any accessories (see below).

Students are responsible for reporting any damage or loss to a teacher immediately. If the iPad requires repair, students must take it to the designated technical support person in the school.

General Use and Care Guidelines

- Only use a clean, soft dry cloth to clean the iPad's screen; no cleansers of any type should be used.
- Insert and remove cords and cables carefully to prevent damage to connectors.
- Do not write, draw, or apply any stickers or labels to the iPad and the case that are the property of the District.
- Handle the iPad carefully. Screens can crack not only when dropped but also when twisted or subjected to pressure from stepping or leaning on them.
- Do not leave the iPad in places of extreme temperature (hot or cold), humidity, or limited ventilation (e.g., in a car) for an extended period of time.
- Make sure the iPad is secure when it is out of sight. Do not leave it in an unlocked locker, in a desk, or any other location where someone might take it.
- All iPads come in a protective case. Students are required to keep the iPad in the provided case at all times.

The iPad will have a District-provided "asset tag". This asset tag may also be marked on the case provided to students. This asset tag should not be removed at any time. Learning this asset tag is one way for students to identify their device.

Responsibility for Damage or Loss

The manufacturer's warranty covers certain types of repairs within the first year, including the iPad, the battery and the included USB cable and power adapter. It does not, however, cover most kinds of physical damage.

Students are responsible for taking care of the device assigned to them. Board of Education Policy 224 (Care of School Property) states: Students who willfully cause damage to school property shall be subject to disciplinary measures. Students and others who damage or deface school property may be prosecuted and punished under law. Parents/Guardians of students shall be held accountable for student actions and must make restitution for damages incurred.

Students will be responsible for the full replacement cost of the District-provided iPad and accessories that are intentionally damaged, lost, or stolen (such as cases, chargers, and cables).

Conewago Valley Device Protection Program

The District is providing a device protection plan for parents. This is the best way to protect your student's district issued device from accidental damage charges. The replacement cost of an iPad is \$300.00.

Device Protection Plan Pricing

APPLE iPad	Grades 9-12	\$30.00/ year
9.7-inch Retina Display		
32 GB Storage		

**Financial assistance is available for those families that are economically challenged.*

What is a device protection plan?

The device protection plan is a program provided to parents and guardians of Conewago Valley School District. The protection plan is there for those unexpected accidents that can happen at any time. It provides peace of mind that the learner's device will be covered for damages should they occur. Please keep in mind that only one insurance claim is allowed per school year and insurance cannot be purchased again after a claim is used. You will have the opportunity to purchase the insurance again the next school year.

What is covered with a device protection plan?

Your learner's device will be fully covered for any accidental damage that occurs. The protection plan is strictly for accidental damage, so any direct, purposeful damage will not be covered and you will be responsible for the repair or replacement costs associated with that incident. Students will be responsible for any intentional damage to the iPad. Students will also be responsible for the replacement cost for an iPad or accessories that are lost. iPads or accessories that are reported stolen will require a police incident report.

Jailbreaking (iPad) or Disrupting the Configuration of the Device

Jailbreaking is the act of replacing the manufacturer's operating system with custom software, allowing the user to circumvent the manufacturer's security and licensing restrictions. The act of jailbreaking an iPad voids the manufacturer's warranty and is a violation of this agreement. Removal of any District-installed configuration is prohibited. The student will be responsible for the expense to the District of repairing an iPad compromised by Jailbreaking.

Loaner Devices

The District maintains a limited number of loaner devices that will be available to students whose iPads are in need of repair. However, the District cannot guarantee that an iPad will be available at the time a student may need one.

Charging the iPad

Students are expected to come to school with their iPad fully charged. This responsibility is no different than being prepared for class in a traditional setting with a pencil, notebook, textbook, etc. Coming to class unprepared will be viewed similarly to traditional classrooms and may have consequences imposed.

Technical Support

Each building will have a designated spot to drop off a damaged iPad to be assessed. If a student's iPad is damaged or in need of repair, students will take it to their building's designated support personnel for assessment.

The District cannot guarantee that the device will function outside of the District at the same level as inside the District. Configuration of any home network connection is the student and family's responsibility and not that of the District Technology Support staff. Any configuration applied to the device that impairs its performance in school may be removed by District staff.

Parent/Guardian Responsibility for Supervision

The District is not responsible for filtering inappropriate material or monitoring a student's Internet activity outside of school. For any device assigned to a student, the parent/guardian agrees to be solely responsible for supervising the use of the device, including Internet access, when not at school. Similarly, it is a parent's prerogative to limit such use. Any student who, for whatever reason, fails to bring the iPad home, will not be excused from completing assignments.

Managing Files and Saving Work

Work completed on an iPad is not saved to the iPad itself. Documents will need to be uploaded to the District's Learning Management System (Schoology) or to a student's Google account. In any case, it is the student's responsibility to ensure work is not lost due to a failure or loss of the device.

Accessories

The District will provide accessories deemed necessary for use of the device. The decision whether to purchase additional accessories (such as an extra charger, keyboard, stylus, etc.) for the device rests with the individual (or his/her parent/guardian). However, as with any personal property brought to school, the school reserves the right to disallow the use of any accessory with the device and is not responsible for any loss or damage to personal property. In addition, the District cannot guarantee that an accessory purchased at one point in time will be compatible with devices provided in the future.

Personal Use

While the District encourages individual exploration, including using the iPad for appropriate personal purposes, the iPad remains the property of the District and is subject to inspection at any time for any reason. In addition, personal content, including apps and other stored personal content, may be deleted in the course of routine maintenance and/or troubleshooting. It is the individual's responsibility to regularly backup all personal content stored on a District-owned device. Any software and apps that can be used to bypass the District's network will be prohibited and will be required to be deleted from the iPad.

At no time will the District be responsible for supporting non-District-provided software. The District is not responsible for any costs associated with or charges incurred from the use of personal Apps. Apps may be deleted at any time for any reason by the District Staff. Furthermore, the District reserves the right to remove any personally-installed Apps that interfere with the District's network or the functioning of the device itself, or which cause a disruption to the school environment.

Privacy

There is no expectation of privacy for any communication made using the device or for any content stored on the device. The District reserves the right to inspect the device and its contents at any time and for any reason. Any content including, but not limited to audio, video, photographs, and music could be subject to discovery in the event of legal action or otherwise subject to access by third parties pursuant to law.

Returning the Device

Students will be required to return the iPad during designated time periods each school year. Unless students are instructed otherwise, students should assume that the iPad must be returned no later than the last day of the current school year. If a student withdraws from the District, he/she must return the device prior to his/her last day of attendance.

All accessories provided to students, including but not limited to, cables, power adapter, and case, must be returned with the iPad, unless otherwise instructed.

FAQs

What if we don't have an Internet connection at home?

- The iPad is most effective when connected to the Internet; however, an Internet connection is not required to use the iPad. Many apps that are suitable for student use do not require an Internet connection. Apps that require an Internet connection can be used by the student at school. There will be instructions provided to students on how to download documents, videos, and websites to their iPads prior to leaving school for the day in order to allow them to work on assignments offline.

What if I want to buy my own iPad for my child?

- You have every right to purchase your own iPad, but the District will require the students to use the District issued iPad for classroom use.

What if my child forgets to bring the device to school?

- Students will be expected to be prepared for class with a charged iPad.

What if I do not want my child utilizing technology in school? Can we "opt" out of it?

- You may request that your child leave the iPad in school at the end of the day and not take the iPad home with him or her. However, technology is a school resource, another tool, similar to a textbook and is a beneficial learning tool for students to use.

Does the iPad belong to us or the school?

- The iPad is owned by the Conewago Valley School District.

Does the District provide any accessories with the iPad?

- The District provides a case and an Apple charger when a student receives his or her iPad from the District.

Is Internet access on the iPad filtered?

- Yes, the iPad will be filtered on and off the School District network. Filters are not 100% guaranteed, so parental supervision is recommended when the student is using the iPad at home.

Can my student download Apps or Music?

All required apps will be provided by the District and will be downloaded by the district or its self service feature. Social media apps that are not used for educational projects, violent games such as but not limited, to first person shooter apps, or apps that can be used to bypass the District's network will be prohibited, and will be deleted from the iPad.

Who do I contact with any questions?

General program questions

Mr. Doug Epley, Director of Technology epleyd@cvcolonials.org

Questions specific to a building

High School Principal

Dr. Christopher Bowman bowmanc@cvcolonials.org

High School Assistant Principal

Mr. Drew Little littled@cvcolonials.org

Dr. Alecia Kraus krausa@cvcolonials.org

Middle School Principal

Mr. Matt Muller mullerm@cvcolonials.org

Middle School Assistant Principal

Mr. John Beeman beemanj@cvcolonials.org

**Conewago Valley School District
Electronic Device Protection Plan**

Electronic Device Protection Plan for the 2019-2020 School Year

Conewago Valley School District recognizes that with the implementation of the Road 2 Relevance Electronic Device Initiative, the priority is to protect the investment by both the District and the Student/Parent/Guardian. The following information outlines the various forms of protection: warranty, accidental damage protection and protection plan.

Terms of the Electronic Device Protection Plan

The Protection Plan costs \$30.00 per school year per student. The plan includes one electronic device replacement per school year in the event of theft, loss or accidental damage; one screen replacement due to accidental damage; and any parts and repairs for system-related issues occurring through normal use. Any additional replacement or repair will cost the student/parent/guardian the full cost of the repair or the Full Market Value of the device.

**Please note: replacement charging bricks, cords, and cases are not covered through this plan. Financial assistance is available, see your building principal for details.*

User Misuse Not Covered by Electronic Device Protection Plan

Students will be responsible for the entire cost of replacement or repair for electronic devices (software and hardware) damaged through intentional misuse, abuse, or damage.